

City of Preston
 Regular City Council Meeting
 June 10, 2024
 Mayor Pro Tem, Adam Reuter called the meeting to order at 6:00 p.m.
 The Pledge of Allegiance was recited by all.

ROLL CALL: Present: Matt Petersen, Dylan Meyer JT Thomson, Matt Gerardy, Adam Reuter.

OTHERS PRESENT: Sheryl Ganzer, City Administrator/Clerk, Police Chief, Chad Gruver, Deputy Clerk, Tracey Lee.

APPROVAL OF AGENDA: A motion was made to approve the agenda as presented by M. Petersen, seconded by D. Meyer. Motion carried.

CONSENT AGENDA: M. Petersen asked if the building permit for Crams was in order, in which Ganzer replied yes, and there were no issues from Chief Gruver regarding Alcohol license for Dollar General. Motion to approve the consent agenda was made by D. Meyer to approve the consent agenda including minutes of last meeting, financial reports, payment approval of paid and unpaid claims, utility reports, Building Permit-Micah Cram and Class B Retail Alcohol License for Dollar General, seconded by M. Petersen. Motion carried.

Payee	Description	Amount
FERGUSON, PAUL	REIMB-RES. OFFICER-EYE EXAM	150.00
PRESTON TELEPHONE COMPANY	CHANGES TO KEY SYSTEM LOCATION	234.95
AT&T MOBILITY	PD PHONE SERVICE	127.87
PRESTON TELEPHONE COMPANY	MAY 2024 PHONE SERVICE	889.90
LYNCH DALLAS PC ATTORNEYS AT LAW	POLICE CHIEF 28E AGREEMENT	52.50
KIESLER POLICE SUPPLY INC	AMO	181.03
CARDMEMBER SERVICE	N. AMER RESCUE- SUPPLIES	132.74
MAINSTAY SYSTEMS OF IOWA LLC	DELL TABLET/DOCKING STATION	6,760.00
AT&T MOBILITY	CELL SERVICE - FD	100.76
AT&T MOBILITY	CELL SERVICE - FD	62.44
KIRBY WATER CONDITIONING	5 MACRON-FILTER-LABOR	130.00
USCELLULAR	FD CELL BILL	28.98
QUILL CORPORATION	HP INK CARTRIDGE	127.32
IOWA MUN WORKERS COMP.	DEPOSIT-WORK COMP PREM 24-25	2,035.00
PRESTON MUNICIPAL UTIL.	MAY 2024 UTILITY PMTS	8,868.62
STEINES TREE SERVICE	MAPLE TREE & OLSON TREE	4,437.50
PRESTON READY MIX CORP.	ROAD ROCK	70.09
IOWA ONE CALL	16 EMAILS	37.80
WELLMARK BLUE CROSS & BLUE SHIELD	JUNE 2024 HEALTH INS	12,660.62
PRESTON MUNICIPAL UTIL.	APRIL 2024 UTILITIY PMT	194.77
PRESTON TELEPHONE COMPANY	APRIL 2024 PHONE SERVICE	81.45
BAKER & TAYLOR BOOKS	2 BOOKS	398.67
THE PENWORTHY COMPANY	7 BOOKS	153.66
QUILL CORPORATION	HP 414A BLACK AND COLOR TONER	693.73
SWANK MOVIE LICENSING USA	MOVIE LICENSING	130.00
XYLEM LTD.	90YDS MULCH - TWO GOOD PARK	2,142.90
ANDERSON, KEN	WESTSIDE WARRIOR PRIZE MONEY	600.00
PRESTON TIMES	HOW IT WORKS AD	103.50
HIGHWAY 64 DESIGNS LLC	RUBBER WRIST BANDS	458.00
AMERICAN LEGION POST 602	2 3X5 FLAG	48.00
TIETJENS, AMY	REIMB. FLOWERS FOR PLANTERS	558.49

UMB BANK N.A.	G.O PRINCIPAL PMT-HARVEST HTS	39,786.25
MAQUOKETA STATE BANK	MCNEIL DEVELOPMENT INTEREST	30,158.51
KIEFFER, NANCY	REIM. SHLVES, WHITE BOARD MSS	167.73
IOWA WORKFORCE DEVELOPMENT	1ST QTR UNEMPLOYMENT 2024	0.91
CARDMEMBER SERVICE	HOTEL RES.- TRACEY	704.73
CARDMEMBER SERVICE	IMFOA DUES	50.00
KMAQ	EV GRAD SPONSORSHIP	110.00
PRESTON TIMES	BUDGET AMENDMENT PUB HEARING	598.68
AMAZON CAPITAL SERVICES	FY PLANNERS-CITY HALL	552.50
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	36.75
MAQUOKETA STATE BANK	MAY 2024 MAINT FEE	44.51
MANTHEI, BRYAN	SIDEWALK REPLACEMENT	341.25
ORIGIN DESIGN	AMOS STREET - FIELD SERVICES	2,889.75
MAQUOKETA STATE BANK	FIRE DEPT LOAN 82150 INTEREST	7,496.72
OLY'S GARAGE	HEADLIGHT	13.42
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,262.82
CHEM RIGHT LABORATORIES INC.	WATER SAMPLE LAB FEE	19.00
HAWKINS INC	1 AZONE	684.79
J & R SUPPLY INC.	CURBS STOPS/SUPPLIES	1,122.00
QC ANALYTICAL SERVICE LLC	WASTEWATER LAB FEES	1,169.00
ELECTRICAL ENG. & EQUIP.	SERVICED 4 GENERATORS/MILEAGE	3,565.00
MUNICIPAL PIPE TOOL CO	MOBILIZATION-JET VAC CLEANING	9,382.07
VC3 INC.	ITnBox SUPPORT	853.11
IOWA FINANCE AUTHORITY	SERVICE FEE	51,525.00
JOHN DEERE FINANCIAL	FLOOR MATTS, COUPLERS	326.97
MAQUOKETA VALLEY ELEC COOPERATIVE	SECURITY LIGHT	9.30
PER MAR SECURITY SERVICES	SECURITY MONITORING -	139.71
WPPI	MAY 2024 POWER PURCHASE	39,745.24
CULLIGAN OF CLINTON	LIGHT PLANT WATER CONDITIONING	36.78
GERARDY OUTDOOR POWER	CHAIN AND SHARPEN SAWS	165.01
	REFRIGERATOR WASHER DISHWASHER REBATE	435.00
WANZEK, RAYMOND	2024 CHEV PICKUP-ELEC DEPT	42,756.00
BRAD DEERY MOTORS INC.	ELECTRIC LOAN/INTEREST-81456	0.00
MAQUOKETA STATE BANK	ELECTRIC LOAN/INTEREST-81456	22,211.04
JACKSON CO. REGIONAL HEALTH CENTER	DRUG SCREEN- ERIC	22.00
CLAYTON ENERGY CORPORATION	MAY 2024 RESERVATION INV	4,744.58
CLAYTON ENERGY CORPORATION	APRIL 2024 COMMODITY INV	180.81
PEFA INC.	MAY 2024 PEFA COMM. INV	3.70
CAMP, GENE	GAS FURNACE REBATE	100.00
VAN WERT INC	20 GAS ERTS	1,894.60
MADISON NATIONAL LIFE INS CO INC	JUNE 2024 LIFE INS.	313.64
TREASURER/SALES & USE TAX	SALES & OPTION TAX	3,020.53
WASTE AUTHORITY OF JACKSON COUNTY	MAY 2024 TIPPING FEES	3,578.45
CLINTON CO AREA SOLID WASTE AGENCY	RECYCLING - MAY 2024	279.00
MILES LUMBER AND HARDWARE	ELEC BOXES/BOARDS FOR SHED	221.22
GEERTS, JASON	REIMB. BOOTS/GLOVES	228.36
QUADIENT FINANCE USA INC.	POSTAGE REFILL	1,500.00

QUADIENT LEASING USA INC	LEASE PAYMENT - POSTAGE MACHINE	196.38
STRUVE, GRACE	UTILTIY DEPOSIT REFUND	162.44
		317,456.55

APPROVED EXPENDITURES BY FUND:

GENERAL FUND	98,577.37
DEBT SERVICE FUND	7496.72
ROAD USE TAX FUND	341.25
INSURANCE RESERVE	3231
CUSTOMER DEPOSITS	162.44
WATER FUND	7335.32
SEWER FUND	20029.82
SEWER SINKING FUND 611	51,525.00
ELECTRIC FUND	47883.69
GAS FUND	11144.45
GARBAGE FUND	5262.99

MAY 2024 REVENUES

GENERAL FUND	166,656.32
ROAD USE TAX FUND	598,659.41
EMPLOYEE BENEFIT TAX	113,781.63
EMERGENCY	35,971.31
TIF	5,454.65
CUSTOMER DEPOSITS	27,694.82
DEBT SERVICE FUND	-37,195.05
WATER FUND	674,301.50
SEWER FUND	526,597.73
STORM WATER FUND	55,822.57
ELECTRIC FUND	683,560.82
GAS FUND	691,526.11
GARBAGE FUND	56,119.37

PUBLIC HEARING: Reuter asked for a motion to open the Public Hearing for the FY23/24 Budget Amendment. Motion to open was made by JT Thomson, seconded by D. Meyer. Motion carried.

Solicitation of comments - Ganzer reported that no comments had been received at City Hall, and there was no one present to comment at the meeting.

Motion to Close the Public Hearing was made by M. Petersen, seconded by JT Thomson. Motion carried.

RESOLUTION 2023-29 – Approval of the FY23/24 Budget Amendment. Motion to approve the resolution was made by D. Meyer, seconded by JT Thomson. ROLL CALL VOTE: Ayes: M. Petersen, JT Thomson, D. Meyer, M. Gerardy, A. Reuter. Nays: None. Motion carried.

28E AGREEMENT – EV/SRO PROGRAM: RESOLUTION 2023-31. Police Chief, Chad Gruver has been in negotiations with Easton Valley Administration in efforts to start a School Resource Officer Program. M. Petersen spoke outlining the program details Chief Gruver would contract with the school for law enforcement and related services an average of 20 hours per week. Gruver, Police committee members and Ganzer worked within budget to afford Preston’s requirement of hiring a 2nd full-time officer, which Petersen said would be an asset to the current Police Dept. and community. The School District’s contribution shall be \$35,000 for the 1st year 36,050 for year 2, \$37,131.50 for year 3 and \$38,245.44 for year 4, made in quarterly payments billed by the City. Petersen expressed his approval of the program. Upon council approval, the agreement would be presented to the school district, which they would consider approval at the next school board meeting. Council member Meyer, who also serves on the school

board, questioned his vote, and it was decided that he would abstain from voting on the agreement on both sides to eliminate any potential conflict of interest on both behalf's. If the School District approves, the 28-E Agreement will be sent to the county for recording and the Secretary of State for filing. Gruver would then promote the current part-time officer, Adam McPhearson to full time. M. Petersen made a motion to approve Resolution 2023-31, 28-E Agreement for the SRO program. Seconded by M. Gerardy. Roll Call: Ayes: M. Gerardy, M. Petersen, JT Thomson, A. Reuter. Abstain: D. Meyer. Motion carried.

HIRING PART TIME POLICE OFFICER: Gruver asked for approval of hiring Joel Driscoll as a part-time officer. This would be an addition to the current staff to assist the department at minimal cost. Driscoll is currently ILEA certified with knowledge of the community and jurisdiction.

RESOLUTION 2023-30: Approval hiring Joel Driscoll and setting salary at \$26.00 per hour effective June 10, 2024. Motion to approve was made by M. Petersen, seconded by D. Meyer. Motion carried.

SALE OF 2006 GMC Pickup and 1990 Woodchipper: The woodchipper is not currently being used due to the limited amount of brush it can handle in relation to the amount of debris that is currently collected and hauled to the Lagoon for disposal. The pickup is no longer needed, since the new pickup for the Electric department was purchased. The 2006 GMC has approx. 85,000 miles on it. The council approved advertising both and taking bids for 2 weeks putting a minimum bid of \$6000 for the pickup and \$2000 for the woodchipper and look at bids at the next meeting and consider the approval to sell. Ganzer will list the items on the City's Facebook and website.

FIRE ALARM MONITORING: Discussion on the proposal for Johnson Controls to add a dialer to the existing Fire panel as previously presented cost of \$4727.33 plus the monitoring agreement cost of \$862.86 per year. Ganzer explained that she was told that with the age of the existing panel, there may be the possibility that the circuits that need to connect may have issues, and with the boards being obsolete, if it's found that they won't work, the only option would be installing a new panel. Gerardy asked if the system "had to be monitored" or could just a dialer be connected. It was Ganzer's understanding that the current smoke detectors would not perform with just connection of a dialer. A motion to approve Johnson Control's quote to provide fire monitoring service was made by M. Petersen, seconded by D. Meyer. Motion carried.

ANNUAL EXAMINATION-O'CONNOR, BROOKS & CO.: A request for proposal for the City's annual exam was sent to O'Connor Brooks for FY24 and FY25. The proposal was received at \$7900 year 1, and \$8300 year 2. Ganzer noted that this did not include the preparing of the Annual Financial Report, which is a service they provided for us additionally in the past, with cost for last year being \$990. O'Connor, Brooks has been our Auditors for many years, and knows our financials and system. Ganzer made a recommendation to stay with them for the next two years, and then consider having a full audit prior to Ganzer leaving her position. A motion to approve the RFP for O'Connor, Brooks and Co. was made by D. Meyer, seconded by JT Thomson. Motion carried.

OTHER BUSINESS:

Chief Gruver updated the council on what's been going on. There will be a joint Polic/Fire/EMS training at EV High School on July 21st & 22nd. There will be multiple agencies attending. There are a limited number of spots set aside for this training that is put on by the State.

Gruver also updated the council on the county-wide firearms training(s) Training at the Preston Lagoon was held on June 5th and will be held there again on June 11th and 13th. The gates will be closed to the public during that time.

Vehicle Safety Check was held on June 6th in Preston, and another is scheduled in September, which will likely be held in Maquoketa and will be publicized ahead of time.

Gruver attended the Miles City Council meeting last week, and they are interested in looking at contracting with the Preston Police for Services again.

Council commended and thanked the Preston Fire Department on the successful Celebration. All efforts are very much appreciated!

ADJOURNMENT: With no other business to be discussed, Reuter asked for a motion to adjourn. Motion to adjourn was made by D. Meyer, seconded by M. Petersen. Meeting adjourned at 6:37pm.



Mayor Pro Tem, Adam Reuter

ATTEST:



City Administrator/Clerk, Sheryl Ganzer